



The High Velocity Accordion Shutter Installation Procedure: Two-Man Crew

This installation procedure is recommended when you have a two-man crew. Some larger openings may require three men when using this method, or use the installation procedure that is recommended when you have a one-man crew.

- 1) Be sure that you have the correct type and length of fasteners for this structure.
- 2) Review and diagram of the structure, unit locations and numbering sequence.
- 3) Verify the type of structure and corresponding fastener types and spacing.
- 4) Choose an area of the driveway that you can unload and assemble each unit.
- 5) Cover that area of the driveway with a heavy cloth tarp or cardboard.
- 6) Locate your power source, set up your cords, drills and hardware for assembly.
- 7) Remove a unit from the truck and place it near the opening.
- 8) Review the cut sheets to determine the configuration of each unit.
- 9) Open each unit, lubricate the wheels and place the accordions into the track.
- 10) Secure top of each accordion section to the tracks with 2 - #14 x 1 3/4" HV Screws.
- 11) Once you have secured all four corners, the units can be placed near each opening.
- 12) Place your ladder at the center of the opening and position your cords and drills.
- 13) Find the center of the opening and make a mark at the top to indicate center.
- 14) Find the center of the top track and make a mark at the top to indicate center.
- 15) Place the shutter unit over the opening and align your center for height and width.
- 16) Install 1 or 2 fasteners into the upper track; check to be retain that it is level.
- 17) Level one side, then place 1 or 2 fasteners into the lower track.
- 18) Finish installing the remainder of fasteners, then caulk where necessary.
- 19) Be sure and check the operation and the locking mechanisms of each shutter.
- 20) To hold the shutter into non-hurricane position, use locking rods or Velcro straps.